

Person Specification

JOB TITLE:	Highways Engineer	POST NO:	010444
GRADE:	9	DEPARTMENT:	Growth and Regeneration
HOURS	37		
DIVISION:	Peterborough Highway Services	DIRECTOR:	Simon Machen
DATE:	20 th January 2014	COMPLETED BY:	Andy Tatt

ATTRIBUTES	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
KNOWLEDGE	<ul style="list-style-type: none"> • Knowledge of design and implementation of Civil Engineering works on the highway including; Conditions of Contract, Specification for Highway Works and a relevant Method of Measurement. • A knowledge of the NEC3 Conditions of Contract, Highway Specifications. • A knowledge of the Civil Engineering Standard Method of Measurement and the Method of Measurement for Highway Works. • A knowledge of Contract Procedures. • A knowledge of technical aspects of highway construction and materials. • Knowledge of current Transport issues. • Knowledge of current Health and Safety legislation. • Knowledge of Project Management techniques. 	<ul style="list-style-type: none"> • Statutory processes for consultation. • Data collection and monitoring techniques.

SKILLS & ABILITIES	<ul style="list-style-type: none"> • To deliver projects on time and within approved budgets. • To communicate at a range of levels and with different target groups orally and in writing. • To write reports for both technical and non-technical audiences. • To use and develop I.T skills to deliver workloads and as a means of innovation. • Use of Project Management tools. • To manage a complex and varied workload. 	
EXPERIENCE	<ul style="list-style-type: none"> • Experience of delivering transport schemes or initiatives. • Experience of working with stakeholders. • Leadership on a programme or works or individual projects. • Experience of delivery of projects with respect to appropriate H & S Legislation. 	<ul style="list-style-type: none"> • Procuring or managing transport or civil engineering works relating to the highway. • Undertaking budgetary control. • Experience of S.38 and s.278 works.
QUALIFICATIONS	<ul style="list-style-type: none"> • ONC or HNC in Civil Engineering (or equivalent) and/ or extensive relevant experience. 	<ul style="list-style-type: none"> • Professional qualification in Highways or Engineering or related fields.
PERSONAL CIRCUMSTANCES	<ul style="list-style-type: none"> • Current driving licence. • Able to provide a suitably insured vehicle for use in connection with the duties or otherwise able to attend meetings away from the normal place of work. • To have available a suitable motor vehicle for use in relation to the duties of the post. • Willingness to attend evening and out of hours meetings in furtherance of delivering the programme of works. 	
EQUALITY	<ul style="list-style-type: none"> • Candidates must demonstrate understanding of, acceptance and commitment to the principles underlying equal opportunities. 	

CUSTOMER CARE	<ul style="list-style-type: none"> • Knowledge and understanding of effective customer care 	
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[At the end of each criteria the following codes are used to indicate how the criteria will be assessed: (AI) Application / Interview, (P) Presentation, (W) Written Test.]