

Job Description

Department:	Childrens Services
Division/Section:	Family Hubs
Job Title:	Play Worker
Post No:	
Grade:	Grade 6
Reports to:	Play Coordinator
Organisation Chart: Show immediate manager and any jobs reporting to this post.	<pre> graph TD FHL[Family Hubs Lead Officer] --> FHP[Family Hubs Project Officer] FHL --> FHPP[Family Hubs Parenting & Peer Coordinator] FHL --> TLECS[Team Leader – Early Childhood Specialist] FHPP --> FHP6[Family Hubs Practitioners x 6] TLECS --> PC[Play Champion] PC --> PW[Play Worker] </pre>
DBS Check applicable?	Basic <input type="checkbox"/> Standard <input type="checkbox"/> Enhanced <input checked="" type="checkbox"/> None <input type="checkbox"/>
	Is post exempt under the Rehabilitation of Offenders Act 1974 in respect of declaration of spent convictions? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Line Management	No. of direct reports: 0 No. of indirect reports: 0

responsibility for:	
Size of budget: (Per annum)	- state whether accountable for (i.e., budget holder) or accounting for (e.g. monitoring) N/A
Job Purpose:	<ul style="list-style-type: none"> • To deliver targeted play interventions on a one to one and group basis to support the development of children and their families in the home learning environment • Work with parents and children to provide a high standard of physical, emotional, social and intellectual care in developing skills of play. • Work as part of the team around the family to develop collaboratively an enabling environment in which all individual children can play, learn and develop • Work as part of a team to give support to other team members in developing play interventions • Build and maintain strong partnerships with parents

Main Duties and Responsibilities:

<ul style="list-style-type: none"> • Be patient, fun, understanding, kind, sensitive, consistent to children and their families referred into our service. • To work within the home environment with families and children where possible. • To work with families with children aged 0-11yrs • Work with parents of Special Education Needs (SEN) children to give full integration into developing play opportunities outside of the home as well as in it. • Ensure children are given a voice and we take the time to seek their opinions and ideas • Ensure that interventions are delivered in line with the time frames set out in the family plan. • To record interventions progress the cases on Early Help Module (Liquid Logic) in line with case recording guidance. • To deliver Parents as Early Educators through play (PEEP) model to families one to one in the home and in group settings. • Ensure planning offers varied activities to meet the needs and wide age range of each child as per Early Years Foundation Stage (EYFS) guidance and Special Education Needs and Disability needs (SEND) • Plan activities which extend children's learning and challenge what they already know as per EYFS guidance and SEND needs • Implement activities which are a mix of child and adult led activity • To develop planned activities to support events and topics being carried out by the wider family hubs team which are accessible to all children. • Ensure the provision of a high-quality play interventions to meets the needs of individual children from differing cultures and religious backgrounds at all stages of development • Understand and model positive behaviour reinforcement in line with evidenced based parenting programmes, and support parent's skills in managing it. • Ensure there is quiet space within the home for children to read or complete homework, providing support and ideas to parents where appropriate • Provide opportunity for children to adapt and develop their own ideas • Signpost and advocate for parents in developing their parenting and play opportunities using resources from a wide range of digital (50 things) and group-based activities within the family hubs or with community partners. • To develop and encourage play opportunities outdoors using evidenced based programmes such as Forest Schools and PEEP • Raise concerns regarding a child's health or welfare immediately with your line manager/Lead professional and if necessary complete a safeguarding referral • Raise any concerns regarding a child's development or emotional needs with both the parents and your line manager / Lead professional
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	Date Issued: February 2017	Last updated: June 2023
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<ul style="list-style-type: none"> • Actively promote and support the safeguarding of children and adults in the workplace • To work within PCC's safeguarding policies and procedures. 	
Generic Responsibilities:	<p>To carry out all responsibilities with regard to the Council's Equalities Policy and Procedures and Customer Care Policy.</p> <p>To comply with all Health & Safety at work requirements as laid down by the employer.</p> <p>The council is committed to safeguarding and promoting the welfare of children and vulnerable adults and expects all staff and volunteers to share this commitment.</p>
Flexibility Clause:	Other duties and responsibilities express and implied which arise from the nature and character of the post within the department (or section) mentioned above or in a comparable post in any of the Organisation's other sections or departments.
Variation Clause:	<p>This is a description of the job as it is constituted at the date shown. It is the practice of this Authority to periodically examine job descriptions, update them, and ensure that they relate to the job performed, or to incorporate any proposed changes. This procedure will be conducted by the appropriate manager in consultation with the postholder.</p> <p>In these circumstances it will be the aim to reach agreement on reasonable changes, but if agreement is not possible the Head of Service reserves the right to make changes to your job description following consultation.</p>

DATE: 15/01/25

COMPLETED BY: Fran Macklin

	Date Issued: February 2017	Last updated: June 2023
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Person Specification

Job title:	Family Hubs Playworker	Directorate:	Childrens Services
Grade:	Grade 6	Service / Team:	Family Hubs Project Team
Date:	15/01/25	Completed by:	Fran Macklin

ATTRIBUTES	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
KNOWLEDGE	<p>Sound knowledge and understanding of child development, and knowledge of parenting skills.</p> <p>Sound knowledge of PCC's safeguarding procedures</p> <p>Sound knowledge of child development for 0-11yr olds including the EYFS</p> <p>Sound knowledge of the Playwork principles</p> <p>Understanding of the impact of inequality and deprivation on outcomes</p> <p>Understanding of equality and diversity principles</p> <p>Knowledge of special educational needs & disability</p> <p>Knowledge and understanding of policy and practice developments relevant to children and young people in line with Childrens Services</p>	
SKILLS & ABILITIES	<p>Ability to work effectively as part of a team and self-directed.</p> <p>Ability to plan, deliver and evaluate effective interventions.</p> <p>Ability to communicate effectively with children and their families and build trusting relationships.</p> <p>Ability to deal with difficult/sensitive situations.</p> <p>Ability to handle confidential information.</p> <p>Organisational abilities and accurate record</p>	

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	<p>keeping skills</p> <p>Ability to lone work if needed.</p>	
EXPERIENCE	<p>Experience of working with vulnerable children, young people, and families in the public, private or voluntary sector</p> <p>Experience of engaging and gaining the trust of children, young people, and their families</p> <p>Experience of working in a multi-agency environment</p> <p>Experience of delivering interventions within the home setting and community setting</p> <p>Experience of creating accurate, timely and concise written records including assessments in line with standards.</p>	Experience of using EHM/LCS (Liquid Logic)
QUALIFICATIONS	Level 3 Diploma (or equivalent) in Play work or a relevant field, or evidence of relevant and substantial experience	Level 3 Diploma (or equivalent) in Childcare, Health and Social Care or a relevant field, or evidence of relevant and substantial experience
PERSONAL CIRCUMSTANCES	<p>Willingness to work within all PCC guidelines and demonstrate Our values.</p> <p>Ability to work flexibly to meet the Family Hubs Agenda including some potential evening and weekend work.</p> <p>Willingness to undertake and complete all relevant training and development</p>	
EQUALITY	Candidates must demonstrate understanding of, acceptance and commitment to the principals underlying equal opportunities.	
CUSTOMER CARE	Knowledge and understanding of effective customer care	