

Job Description

Department: Adult Social Care

Division/Section: Occupational Therapist

Job Title: Occupational Therapist

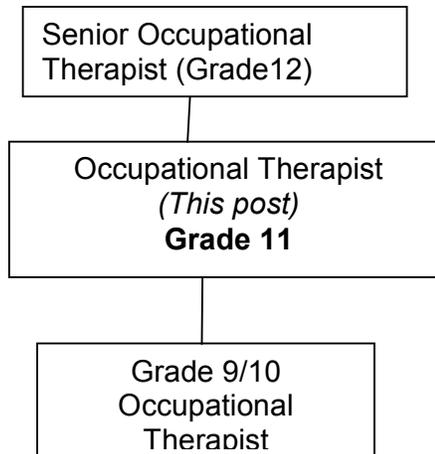
Post No:

Grade: 11

Reports to: Therapy Services Manager

**Organisation
Chart:**

Show immediate manager and any jobs reporting to this post.



Does the post involve working in regulated or controlled activity with children or vulnerable adults?
 CRB Check applicable?

Regulated Controlled Neither

Standard Enhanced None

Is post exempt under the Rehabilitation of Offenders Act 1974 in respect of declaration of spent convictions?

Yes No

Line Management responsibility for:

No. of direct reports: 1-2 Junior staff including qualified and unqualified

No. of indirect reports: Junior staff as required

Size of budget:

Monitoring of the spend of Occupational Therapy staff supervised by the post holder.- state whether *accountable* for (i.e.budget holder)or *accounting* for (e.g.monitoring)

Job Purpose: The post holder will provide assessment and provision of Occupational Therapy interventions to adults and older people with complex physical and functional difficulties in the community resulting in the need for specialist housing adaptation, simple and complex equipment needs taking into account the needs of the client and their relatives and carers. Emphasis will be placed upon rehabilitation, health promotion, equipment and adaptations, etc where appropriate, while maintaining links with other members of the team and health care professionals. The post holder will work under the guidance of lead practitioners within the team to gain best practice and consolidation of knowledge.

- To perform a specialist community Occupational Therapy role with disabled people of all ages who have complex health, social, psychological / psychosocial and housing needs and who have been referred through an 'open' referral system for holistic assessment.
- To assess the functional needs of disabled people (18 years and older), including those with multi-pathology and variable conditions, physical and mental health conditions, chronic and terminal illness and learning disabilities residing currently in the community.
- To provide a specialist response for complex cases, formulating and implementing intervention plans aimed at reducing the impact of disability and ill health.
- To manage a defined caseload of complex needs as an experienced practitioner, evidencing high-level problem solving and reasoning skills, and independence of judgement

Main Duties and Responsibilities:

- To have an in-depth level of knowledge of relevant community care and housing legislation, with a detailed knowledge of the eligibility criteria, relevant procedures and policies relating to social care, health and housing organisations.
- A working knowledge of the principles of housing construction and design, technical plans and housing adaptations with a sound understanding of the complex interaction between health, housing and social issues and their impact on functional ability.
- To use communication, reasoning, and negotiation skills to establish a therapeutic relationship in all cases with a diversity of complex needs, managing barriers to communication.
- To carry out an initial contact assessment, through the OT duty system, with either the client, carer or other healthcare professional to establish eligibility for occupational therapy intervention under Care Act legislation and other relevant procedures and policies relating to social care, health and housing organisations.
- Develop and maintain a wide range of knowledge of surgical and medical conditions and their functional effects to the client in terms of socio-economic, psychosocial and personal implications and carry out and record comprehensive assessments of people with complex and specialist needs within the home environment.

- To perform occupational analysis and risk evaluation leading to the formulation of intervention options which reduce the consequences of disability and deteriorating conditions.
- To identify and select, with the client and their carers, the most appropriate intervention options which balance the complex interaction of risk, safety, client choice, independence, areas of conflict, eligibility for services and cost effectiveness.
- To provide help and advice to service users, their family and other carers - teaching and demonstrating use of equipment or other techniques to optimise the service users' functional ability and independence. To arrange for the provision of standard specialist disability equipment and obtain authorisation from Therapy Services Manager for non-standard equipment using professional judgements against budget lines to ensure cost effectiveness, need and suitability.
- To independently manage a caseload of clients with a diversity of complex needs in accordance with the needs led assessment (in consultation with Senior Occupational Therapist as necessary) and to take into account the views and wishes of service users, carers and families, respecting their diversity and cultural needs.
- To seek opinion from other relevant professionals to inform analysis and reasoning where appropriate.
- To actively participate in critical response rota by carrying out urgent complex functional assessments and implementing treatment plans in crisis situations. This requires skills in working in pressured time constraints due to the unpredictable nature of critical response cases and re-adjustment of current caseload.
- To liaise with health and social care professionals and other related statutory, private and voluntary organisations, providing written reports, recommendations and referrals when appropriate.
- To progress the intervention to a satisfactory closure, evaluating outcomes and setting up reviews as appropriate.
- To identify unmet needs and gaps in service provision and highlight these to the appropriate manager or organisation.
- To maintain accurate and up to date documentation consistent with legal and organisational requirements.
- To comply with all relevant community care, housing legislation, departmental policies and procedures, health promotion strategies and to adhere to and apply the Code of Ethics and Professional Conduct for Occupational Therapists (College of Occupational Therapists 2015).
- A detailed understanding of moving and handling legislation, and a thorough knowledge of current moving and handling best practice and associated equipment.
- A thorough knowledge of the wide range of specialist disability equipment and provision of such.
- To provide risk assessment in complex moving and handling situations for other agencies when appropriate and make necessary recommendations and review.

- To develop and maintain an agreed area of professional interest and expertise and act as a resource to other team members for this subject area, accessing relevant external training.
- To provide support, guidance, teaching and clinical supervision to junior qualified staff, Caseworkers, Occupational Therapy Assistants, and to Occupational Therapy Students and approve signature of junior staff Assessment and Careplans. To ensure that individual and junior grade practise is in accordance with the Peterborough City Council standards, procedures and objectives of quality assurance, and that they are consistent with best professional practice.
- Approval signature to refer for Disabled Facility Grants up to the value of £30,000 and Housing Associations up to £1700 for junior staff.
- To actively participate in supervision and appraisal, using reflection, analysis and reasoning to ensure best practice and identify training needs.
- To maintain and develop professional knowledge and be conversant with professional developments, evidencing critical appraisal skills and Continuing Professional Development.
- To participate in staff and service development through attendance at service meetings and in-service training sessions, including taking a lead in facilitating such events and presenting information as appropriate.
- To actively support service improvements.
- To assist the Therapy Services Manager by carrying out agreed delegated tasks as required and to undertake any other appropriate additional duties, as required by the Therapy Services Manager.
- To contribute to the evaluation of the service through use of audit, outcome measure and in-service research projects and where appropriate take a lead in implementing these.

Generic Responsibilities: To carry out all responsibilities with regard to the Council's Equalities Policy and Procedures and Customer Care Policy.

To comply with all Health & Safety at work requirements as laid down by the employer.

The council is committed to safeguarding and promoting the welfare of children and vulnerable adults and expects all staff and volunteers to share this commitment.

Flexibility Clause: Other duties and responsibilities express and implied which arise from the nature and character of the post within the department (or section) mentioned above or in a comparable post in any of the Organisation's other sections or departments.

Variation Clause: This is a description of the job as it is constituted at the date shown. It is the practice of this Authority to periodically examine job descriptions, update them and ensure that they relate to the job performed, or to incorporate any proposed changes. This procedure will be conducted by the appropriate manager in consultation with the postholder.

In these circumstances it will be the aim to reach agreement on reasonable