

Person Specification

JOB TITLE: Community Connector

POST NO:

GRADE:

DEPARTMENT: Communities

HOURS: 37 hours

DIVISION: Communities and Safety

DIRECTOR: Adrian Chapman

DATE: January 2019

COMPLETED BY: Jawaid Khan

ATTRIBUTES	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
KNOWLEDGE	<ul style="list-style-type: none"> ● Knowledge about composition and distribution of communities in Peterborough ● Knowledge of social issues affecting targeted communities ● Knowledge of the Asset Based Community Development (ABCD) approach ● Knowledge of Safeguarding principles of all vulnerable people ● Knowledge of the challenges faced by families in need of multiple support including, where relevant, the educational needs of their children ● Understanding of the community dynamics which have a bearing on the challenges faced by the families in need of multiple support ● Knowledge of partnership working including understanding of the organisational structures of public and voluntary organisations ● Knowledge of the Peterborough's priorities in addressing social challenges 	
SKILLS & ABILITIES	<ul style="list-style-type: none"> ● Ability to understand cultures and practices of different communities ● Excellent networking skills and capability to bring people together and organise community based activities and events ● Excellent communication skills 	<ul style="list-style-type: none"> ● Ability to speak additional languages/dialects.

	<ul style="list-style-type: none"> • Ability to suspend judgement and listen well • Ability to inspire and motivate • Ability to evaluate and manage risk • Ability to resolve conflict • Ability to negotiate under challenging circumstances • Highly self-motivated • Good literacy and numeracy skills • Good public presentation skills • Ability to work independently • Ability to work in a team • Ability to work with senior leaders in schools and other organisations • To be fluent in written and spoken English • Ability to prepare written reports including community based evaluations which can be presented to the Integrated Communities Strategy Programme Board. 	
EXPERIENCE	<ul style="list-style-type: none"> • Experience of working in or with communities in Peterborough • Experience of volunteering or active citizenship • Experience of public speaking at community forums or similar settings • Experience of working with unemployed or under-employed people • Experience of conducting training the trainers 	<ul style="list-style-type: none"> • Experience of working in or with the public sector, including schools
QUALIFICATIONS	GCSE (5 subjects including English and Maths)	Project Management qualifications
PERSONAL CIRCUMSTANCES	<ul style="list-style-type: none"> • Attend specified training to improve professional competency (as necessary) • Able to work flexible working hours (including evenings and weekend as and when necessary) • Able to travel and attend meetings across Peterborough 	

	<ul style="list-style-type: none"> • Able to communicate at all levels with vulnerable people from the target community/groups (which include women and young people from European, Asian and African heritage). • Able to demonstrate skills and trusted links with the diverse community residing in Peterborough 	
EQUALITY	<ul style="list-style-type: none"> • Understanding and commitment to the principles underlying equal opportunities • Understanding of the principles of GDPR (General Data Protection Regulation) 	
CUSTOMER CARE	Knowledge and understanding of effective customer care (A & I)	

[At the end of each criteria the following codes are used to indicate how the criteria will be assessed: (AI) Application / Interview, (P) Presentation, (W) Written Test.]