

## Person Specification

<b>JOB TITLE:</b>	Youth Support Worker	<b>DEPARTMENT:</b>	Children Services
<b>SCALE:</b>	JNC Youth Support Worker (First Level) £7.85 p/h	<b>DIRECTOR:</b>	John Richards
<b>DIVISION:</b>	Universal Services	<b>COMPLETED BY:</b>	Rachel Rouncefield
<b>DATE:</b>	16.07.08		

ATTRIBUTES	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
<b>KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>Knowledge &amp; understanding of current issues facing young people – <i>A/</i></li> </ul>	<ul style="list-style-type: none"> <li>Up to date knowledge of youth work theory and practice</li> </ul>
<b>SKILLS &amp; ABILITIES</b>	<ul style="list-style-type: none"> <li>Good Communication skills with both young people and adults – <i>A/</i></li> <li>Good organisational skills – <i>A/</i></li> <li>Effective record keeping &amp; ICT skills – <i>A/</i></li> <li>Excellent listening and support skills – <i>A/</i></li> <li>Ability to engage young people in appropriate youth work relationships in a variety of settings – <i>A/</i></li> <li>The ability to work as a team member – <i>A/</i></li> </ul>	
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>Experience of working directly with young people – <i>A/</i></li> <li>Experience of working in community settings – <i>A/</i></li> <li>Experience of working in a team – <i>A/</i></li> <li>Experience of record keeping– <i>A/</i></li> </ul>	<ul style="list-style-type: none"> <li>Experience of actively involving young people in decision making – <i>A/</i></li> </ul>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>NVQ Level 1 – or recent recognised equivalent</li> </ul>	
<b>PERSONAL CIRCUMSTANCES</b>	<ul style="list-style-type: none"> <li>Ability to work 1 evening per week - <i>A/</i></li> </ul>	
<b>EQUALITY</b>	<ul style="list-style-type: none"> <li>Candidates must demonstrate understanding of, acceptance and commitment to the principles underlying equal opportunities – <i>A/</i></li> </ul>	
<b>CUSTOMER CARE</b>	<ul style="list-style-type: none"> <li>Knowledge and understanding of effective customer care – <i>A/</i></li> </ul>	

*[At the end of each criteria the following codes are used to indicate how the criteria will be assessed:  
 (A/) Application / Interview, (P) Presentation, (W) Written Test.]*