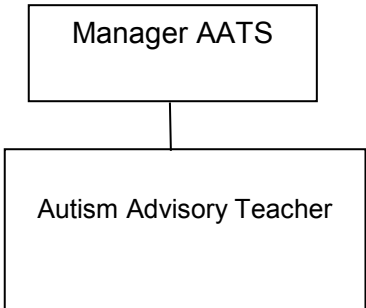


## Job Description

<b>Department:</b>	Children Services
<b>Division/Section:</b>	Special Educational Needs and Inclusion; Autism Advisory Teacher Service
<b>Job Title:</b>	Autism Advisory Teacher
<b>Grade:</b>	Main Scale (£22,467 -£ 38,160) + 1 SEN Point
<b>Reports to:</b>	Manager Autism Advisory Teacher Service
<b>Organisation Chart:</b>  <b>Show immediate manager and any jobs reporting to this post.</b>	 <pre> graph TD     A[Manager AATS] --- B[Autism Advisory Teacher]             </pre>
<b>DBS Check applicable?</b>	Basic <input type="checkbox"/> Standard <input type="checkbox"/> Enhanced X None <input type="checkbox"/>
	<b>Is post exempt under the Rehabilitation of Offenders Act 1974 in respect of declaration of spent convictions?</b>  Yes <input type="checkbox"/> No X
<b>Line Management responsibility for:</b>	<b>No. of direct reports:</b> None  <b>No. of indirect reports:</b> 0
<b>Size of budget:</b>	None

### Job Purpose:

The overall purpose of the post is to:

- To contribute to the embedding of inclusive practice in Peterborough schools and settings so that they have the knowledge and confidence to provide for children and young people with SEND.
- To work with schools, parents and other agencies to support pupils in mainstream schools with an Autism Spectrum Condition.
- To work with special schools in enhancing their knowledge and practise of supporting pupils and Yong People with an ASC in specific areas of specialism.
- Enable the post-holder to develop a range of skills and qualifications to further enhance the service of the Peterborough Autism Advisory Teacher Service

## Main Duties and Responsibilities:

- To work within the team of the Autism Advisory Teachers (AAT) and provide support in appropriate areas of service delivery and to carry out tasks as identified by the team.
- To work with schools to develop an understanding of the issues around how children and Young people with an Autism Spectrum Condition learn.
- To advise schools on the type of environment which supports the learning of pupils with autism.
- To support schools in differentiating the curriculum to take account of the way children & Young People with an Autism Spectrum Condition learn
- To assist schools in the monitoring and evaluation of strategies for managing individual learning programmes for pupils and Young People with autism.
- To develop and advise on supplementary recording systems to monitor pupil progress.
- To support children and Young People entering school, at transition between education settings and at 16+ placement. And when there is a move to a specialist setting.
- Where appropriate provide educational advice as part of a Statutory Assessment or Annual Review process of a pupil's and Young People special educational needs / EHCP
- To assist the Autism Advisory Teacher team in delivering training within schools and other settings.
- To assist in the design, collection and analysis of outcome measures following a piece of work such as an intervention or training
- To work with colleagues within the LA, Children Services, Health and voluntary bodies to provide a range of parental and family support, including information workshops.
- To keep abreast of education curriculum developments and current autism topics.
- To collect data such as referrals requests, evaluations and information from our annual planning meetings with schools.
- To attend team and Service meetings as directed.
- To develop knowledge about Autism with relevant legislation and developments regarding education, particularly for children and young people who have SEN
- Contribute to and maintain the autism education element of the Local Offer.
- Undertake such other duties as may reasonably be required.

<b>Generic Responsibility:</b>	<p>To carry out all responsibilities with regard to the Council's Equalities Policy and Procedures and Customer Care Policy.</p> <p>To comply with all Health &amp; Safety at work requirements as laid down by the employer.</p> <p>The council is committed to safeguarding and promoting the welfare of children and vulnerable adults and expects all staff and volunteers to share this commitment.</p> <p>To comply with Data Protection requirements and maintain the security of Peterborough City Council documents and information in accordance with legislation and agreed guidelines.</p>
<b>Flexibility Clause:</b>	<p>Other duties and responsibilities express and implied which arise from the nature and character of the post within the department (or section) mentioned above or in a comparable post in any of the Organisation's other sections or departments.</p>
<b>Variation Clause:</b>	<p>This is a description of the job as it is constituted at the date shown. It is the practice of this Authority to periodically examine job descriptions, update them and ensure that they relate to the job performed, or to incorporate any proposed changes. This procedure will be conducted by the appropriate manager in consultation with the postholder.</p> <p>In these circumstances it will be the aim to reach agreement on reasonable changes, but if agreement is not possible the Head of Service reserves the right to make changes to your job description following consultation.</p>
<b>DATE: 27 February 2017</b>	<b>COMPLETED BY: Jill Groutage</b>